

PHYSIOTHERAPY SITUATIONAL ANALYSIS

Assessor NAME:		Current assessment date:	
HOSPITAL/PRC Name:		Country:	
A	The service in general (hospital or PRC)	Comments	Key issues/ recommendation
A.1	When has it been established? What are major events (changes) the service has experienced until now?		
A.2	What is the collaboration with ICRC?		
A.3	What is the set-up in terms of human resources in the service? (organogram if available, nr of HR, job titles/ descriptions and qualifications)		
A.4	What is the set-up in terms of meetings (all meetings that take place in the service; e.g. morning/ department/ security meeting, ward round,)		
A.5	What are the different departments in the service?		
A.6	What is the bed capacity of the hospital/PRC (if applicable)? How many persons are treated on average per day in relevant departments? What is the average production of device per month for the PRC?		
A.7	Do the departments offer privacy for the service user?		
A.8	Which treatments or interventions are provided by the service?		

A.9	What are other health programmes that you should link with? (External, outside Hospital/PRC)		
A.10	What are the referral systems between PRP, hospital, special inclusion programmes, external consultations, and other NGOs? (E.g. forms, phone, direct contact)		
A.11	How are waiting lists, admission, appointment and follow up systems managed?		
A.12	What is the set-up for community work/ outreach?		
A.13	What is being offered regarding social inclusion? Are there activities such as participation in national + international days' events? How many PWD are working in the service? Is there a law in place imposing the employment of PWD?		
B	Multidisciplinary Team (MDT)	Comments	Key issues/ recommendation
B.1	Who are the members of the MDT (professions, number, experience)?		
B.2	How does the MDT collaborate (meetings, shared documents, case sessions)?		
C	Service User (SU)	Comments	Key issues/ recommendation
C.1	What are the characteristics of the population? (eg. age, gender, disability, medical conditions). What is the catchment area?		
C.2	How is the data collection managed? How are data analysed? Are they reliable?		

C.3	How many SU have been treated in the last (----) years? (state period) according to types of condition or types of service		
C.4	How many of the treated SU have received physiotherapy in above-stated the period (C.2)?		
C.5	What is access to the service like? (e.g. infrastructure, location, public transport availability, cost of services)		
D	Health, Safety & Service Security	Comments	Key issues/ recommendation
D.1	Are there health and safety concerns for yourself, the staff, the SUs		
D.2	Are there concerns regarding safety of e.g. equipment, hygiene, risk management, maintenance?		
D.3	Are there security concerns? (e.g. building, location, work place)		
E	PT Department	Comments	Key issues/ recommendation
E.1	Where is it located in the building? How many rooms, what are the rooms used for?		
E.2	Is there a reception area and waiting room (toilets, changing rooms) for service users and relatives?		
E.3	Is the no. of PTs sufficient? How are treatment sessions distributed? How many on average per day per staff? Is there a distribution according to specialisation/ seniority of staff? (considering what's normal for this context)		
E.4	What documentation is used? (attach a soft copy of the SU file and other relevant forms, leaflets, etc.)		

E.5	How is the documentation stored and managed? What do the archives look like?		
E.6	What quality processes are in place? (PT standards, treatment protocols, etc.)		
E.7	Are there store rooms for equipment?		
E.8	What physiotherapy equipment do you have to work with; is it safe, maintained, clean? Are there maintenance schedules? How and how often do inventories take place?		
E.9	Is the equipment appropriate for the conditions being treated?		
E.10	Is there reliable running water and electricity, generators, ventilation?		
F	Stakeholders (e.g. partners, community, association, NGOs)	Comments	Key issues/ recommendation
F.1	Who should be consulted when proposing changes? Who validates an action plan?		
F.2	List partner organisations that the Service cooperates with		
F.3	Does a professional association exist? What are its activities? Does it offer CPD trainings?		

SWOT Analysis

What are the challenges faced by the centre?

Think through issues from outside which impact on the centre and the internal issues and pressures

(NB: You may need to do this from the perspective of the PT service / PT programme at a country level as well).

STRENGTHS	WEAKNESSES
OPPORTUNITIES	THREATS